

[Date]

[Addressee Name]  
[Addressee Full Address]

Dear [Addressee Name],

**Re: [Patient Full Name, Patient DOB Patient  
Patient Address, Suburb, Postcode]**

**INTERSTITIAL LUNG DISEASE MULTIDISCIPLINARY MEETING FINDINGS**

[Patient Title] [Patient Full Name's] interstitial lung disease was discussed at [The XX Hospital] Interstitial Lung Disease Multidisciplinary Meeting on [Date].

The consensus diagnosis was that [Patient Full Name] has **[diagnosis]**. The diagnostic confidence for this diagnosis was **[low/moderate/high]**.

The key features that led to that finding were **[list of key clinical, serologic, radiologic and pathologic features]**.

Differential diagnoses include **[list differentials]**. These were felt less likely given **[list of key negative features]**.

Pending further discussion between [Patient Title] [Patient Surname] and [his\her] **[treating physician]**, a provisional management plan is **[management plan]**.

Follow up has been arranged to occur with **[treating physician]** to discuss these findings and finalise management plans.

Yours sincerely,

**Dr [XX]  
Respiratory Physician, [XX] Hospital ILD Clinic**

cc. [Copy to Doctors' Names and Addresses (one line each)]